



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Monday, February 28, 2011

Call to Order

The meeting was called to order by Chairperson Haberman at 1:00 p.m.

Roll Call

Present: Nancy Haberman, Chair, Richard Jones, Virgene Lawson, Jim Mode, Marian Moran, Mary Ann Steppke & Sharon Van Acker.

Also Present: Sue Torum, Aging & Disability Resources Division Manager; Sharon Olson, ADRC Supervisor.

Certification of Compliance with Open Meetings Law

Torum certified compliance.

Review Agenda

The agenda was reviewed without comment.

Public Comment

None.

Approval of 1/4/11 Minutes

A motion to approve the 1/4/11 minutes was made by Jones and seconded by Mode. The motion passed unanimously.

Review & Approve Change to Bylaws

Oversight of the Community Options Program has been transferred to the Child & Family Services Division. The reference to it in the bylaws was deleted via a motion made by Lawson and seconded by Steppke. The motion passed unanimously.

ADRC Monthly Activity Report

- **Review Statistical Report:** Olson reviewed the document and answered any questions.
- **Discuss Waiting List Revision:** Olson & Torum informed the committee that the ADRC was getting an increasing number of calls from Assisted Living Providers asking us the ADRC to prioritize requests for funding on behalf of their residents who are running out of money. Per the waiting list policy, this group of individuals has never been prioritized since there are over 100 assisted living facilities in the county and if these residents were given priority over others

many people on the waiting list would not get served. Because the content of the governor's budget is not yet known, discussion on this was tabled until the April meeting.

- **Review Activities Related to Eliminating the Waiting List:** Olson provided the committee with a report on the plan to process enrollments for people on the waiting list. There are currently about 180 people on it and they will be processed according to their Medicaid status.

Alden Estates of Countryside: Discussion with Earlene Ronk, Administrator.

Mrs. Ronk was unable to attend the meeting.

Review & Discuss Aging Unit Self Assessment

Copies of the Aging Unit Self Assessment were passed out and each section was reviewed. Torum pointed out that the goal to offer Evidence Based Prevention Programming remains unmet due to staff turnover.

Review & Discuss National Family Caregiver Support Program Self Assessment

Copies of the NFCSP Self Assessment were passed out and Torum informed the committee that the Aging Unit is required to be part of a caregiving coalition in order to remain eligible for funding for this program. At this time, the county does not have a caregiving coalition and Torum is making this a priority in 2011. GWAAR is offering grants to help counties meet this requirement and a grant application is in process.

WI Institute for Healthy Aging

Torum gave a brief report on the WI Institute for Healthy Aging and talked about some ways counties will be involved. She highlighted the fact that the organization will focus on evidence based prevention programming.

Advocacy

- **Public Meetings to Engage Citizens in Discussions About Long-term Care Reform.** A letter from Donna McDowell, Director, Bureau of Aging & Long-term Care Resources, was discussed. Torum said that the ADRC of Jefferson County hopes to partner with Dodge County to offer at least one meeting in Watertown, in addition to others (to be determined). Committee members will be invited and were encouraged to attend.
- **Aging Network Priorities.** Torum shared information on Aging Network Priorities. This information is especially useful for committee members who advocate for the programs the Aging & Disability Resources Division is responsible for. Each program category was reviewed, as well as the funding source.
- **1/1/20/11-12/21/2011 Contract & Budget:** The Aging Unit Contract was recently received and the award amount is much less than the budget. The reason for this is because the Department of Health Services made a decision last year to delay certain state General Purpose Revenue (GPR) payments. The county is expected to receive 25% of the allocation on January 1st and the remaining 75% via a contract amendment on July 1st. The concern is that the new administration is considering significant budget cuts which could go into effect on July 1st. If the county does not get its full allocation, it would devastate the congregate nutrition

program. This information was shared with the Human Services Board and they directed the Human Services Director to write a letter to GWAAR and county legislators to express the concerns.

Set next meeting date and possible agenda items

The next meeting will be on April 4, 2011. The topics will be on the state and federal budgets, advocacy issues and a review of the new ADRC Advisory Committee Orientation Manual.

Adjourn

A motion to adjourn was made by Jones, seconded by Mode and passed unanimously.

Respectfully submitted,

Susan Torum, Manager
Aging & Disability Resource Division